



Applying for a South African Business Visa

Documents required to apply for a visa

- A passport or travel document valid for no less than 30 days after the expiry of your intended visit
- Your passport must have at least TWO unused page for entry / departure endorsements
- A completed Form BI-84 (application for a visa)
- Payment of the prescribed fee
- A yellow-fever vaccination certificate (if required)
- Statement and/or documentation confirming the purpose and duration of your visit
- Two colour passport photographs
- A return or onward ticket if you are travelling by air
- If you have children (minors) travelling with you or joining in South Africa, you will need to provide the following additional documents
 - Proof of guardianship or custody or
 - Consent from the guardian in the case of an unaccompanied minor
- Proof of financial means to pay for your living expenses while in South Africa in the form of:
 - Bank statements
 - Salary advances
 - Undertakings by the host(s) in South Africa
 - Bursary
 - Medical cover or
 - Cash available (including credit cards and travellers' cheques)

Documents required to apply for a long-term temporary residence visa, except medical treatment visa

*The following general documentation must be submitted with all temporary residence visa applications on form **DHA-1738**, except in the event of an application for a medical treatment visa:*

- A passport valid for no less than 30 days after the expiry of intended visit
- A photocopy of all temporary residence visas endorsed in the passport
- Processing fee
- 1 recent passport size colour photograph

- A yellow fever vaccination certificate (if the applicant has travelled through or intends travelling through the yellow fever belt area)
- Police clearance certificates in respect all countries where the applicant has resided for a period of twelve months or longer since having attained the age of 18 years.
- Medical and radiology reports (radiology reports are not required for children under the age of 12 years and pregnant women)
- An unabridged birth certificate
- Proof of custody or adoption of a minor, where applicable
- Consent from the parents of a minor, where applicable
- A marriage certificate, where applicable
- Proof of a spousal relationship by means of an affidavit, where applicable
- A divorce decree or proof of legal separation, where applicable
- A death certificate in respect of a late spouse, where applicable

Supporting documents, in addition those mentioned above, are applicable to every category of temporary residence visa. These supporting documents are listed on the **DHA-1738** application form under each visa category.

Business Visas

Foreigners who are contemplating investing in the South African economy by establishing a business or by investing in an existing business in the country must apply for a business visa, if it is his or her intention to be employed in the business.

The following documents must form part of a business visa application:

- A certificate issued by a Chartered Accountant or a Professional Accountant registered with the South African Institute of Professional Accountants to the effect that you have at least *R5 000 000* available in cash, or at least *R5 000 000* in cash and capital to be invested in the Republic.
- A recommendation from the Department of Trade and Industry regarding the feasibility of the business and the contribution of the business to the national interest of the Republic.
- An undertaking that at least 60% of the total staff compliment to be employed in the operations of the business shall be South African citizens or permanent residents employed permanently in various positions.
- An undertaking to register with the-
 1. South African Revenue Service;
 2. Unemployment Insurance Fund;
 3. Compensation Fund for Occupational Injuries and Diseases;
 4. **Companies and Intellectual Properties Commission (CIPC)**; where legally required; and
 5. Relevant professional body, board or council recognised by SAQA in terms of section 13(1)(i) of the **National Qualifications Framework Act**, where applicable.

The holder of a business visa is entitled to study part-time, without the need to apply for permission from the Department of Home Affairs in the form of an application for change of conditions to an existing business visa.