

CHECKLIST FOR MINORS (UNDER 18 YEARS OF AGE) TRAVELLING FOR SAFR CITIZENS AND NON – SAFR CITIZENS

There is no guarantee that you will be granted a visa so we recommend that you do not make unalterable or non-refundable travel arrangements.

Applications can only be processed efficiently if ALL mandatory supporting documentation is provided at the time of lodgement. A decision may be made on the information available without requesting further documentation. **It is in your interest therefore to submit a complete application. If any additional documentation is subsequently requested from you by the Immigration decision-maker, or you provide extra documents of your own accord, you will be responsible for the costs of providing this additional information to the Post. If you choose to re-visit the Visa Application Centre to send this new information to the Post, you may be charged a courier fee for the additional handling and delivery of documents.**

Note: All supporting documentation must be in English or accompanied by a certified translation.

Attached is an application checklist to assist you in lodging your application. Please complete and submit this checklist along with a completed and signed application form. Please remember to include ALL mandatory supporting documentation.

Mandatory Requirements	Tick the relevant option according to your circumstances	
Are both biological parents travelling?	<input type="checkbox"/> Yes- please provide full birth certificate showing both parents' details ***	<input type="checkbox"/> No- Go to next Question
Is one biological parent travelling?	<input type="checkbox"/> Yes- Go to Part A	<input type="checkbox"/> No- Go to next Question
Are both adoptive Parents travelling?	<input type="checkbox"/> Yes- Go to part B	<input type="checkbox"/> No- Go to next Question
Is one adoptive Parent travelling?	<input type="checkbox"/> Yes- Go to part C	<input type="checkbox"/> No- Go to next Question
Travelling with, or visiting, a legal guardian?	<input type="checkbox"/> Yes- Go to part D	<input type="checkbox"/> No- Standard processing
If the applicant is under 18 and intends to stay in Australia without either or both parents or guardians	<input type="checkbox"/> Yes- Go to part E	
PART A- Requirements when minor is travelling with one biological part	Tick the documents submitted	
Birth certificate of child showing parents' details in full	<input type="checkbox"/>	
Proof of identity of the adoptive parents: Passports OR Drivers licenses OR National ID Cards (incl photo/signature)	<input type="checkbox"/>	
Form 1229 completed by parent not travelling	<input type="checkbox"/>	
Confirmation no other person has legal guardianship	<input type="checkbox"/>	
Statutory declaration OR Court documents from minor's home country (as per regulation 1.03)	<input type="checkbox"/>	

PART B- Requirements when minor is travelling with both adoptive parents	Tick the documents submitted	
Birth certificate of child showing biological and/or adoptive parents' details in full	<input type="checkbox"/>	
Confirmation that the adoption is a formal adoption conferring full and permanent parental rights	<input type="checkbox"/>	
Australian Court Order OR Court documents from minor's home country (as per regulation 1.03)	<input type="checkbox"/>	
Proof of identity of the adoptive parents: Passports OR Drivers licenses OR National ID Cards (incl photo/signature)	<input type="checkbox"/>	
PART C- Requirements when a minor is travelling with one adoptive parent	Tick the documents submitted	
Birth certificate of child showing biological and/or adoptive parents' details in full	<input type="checkbox"/>	
Confirmation that the adoption is a formal adoption conferring full and permanent parental rights	<input type="checkbox"/>	
Australian Court Order	<input type="checkbox"/>	
Court documents from minor's home country (as per regulation 1.03)	<input type="checkbox"/>	
Proof of identity of the adoptive parent travelling: Passports OR Drivers Licenses OR National ID Cards (incl photo/signature)	<input type="checkbox"/>	
Form 1229 completed by adoptive parent not travelling –if applicable	<input type="checkbox"/>	
PART-D Requirements when minor is travelling with or visiting a legal guardian	Tick the documents submitted	
Birth certificate of child showing parents' details in full	<input type="checkbox"/>	
Proof of identity of the legal guardian	<input type="checkbox"/>	
Passports OR Drivers Licenses OR National ID Cards (incl photo/signature)	<input type="checkbox"/>	
Confirmation no other person has legal guardianship	<input type="checkbox"/>	
Confirmation that the person presenting is the legal guardian	<input type="checkbox"/>	
Australian Court Order OR Court documents from minor's home country (as per regulation 1.03)	<input type="checkbox"/>	
Statutory declaration OR Court Documents	<input type="checkbox"/>	
Form 1257 <i>Undertaking declaration</i>	<input type="checkbox"/>	
Letter of support from person the minor will be staying with in Australia	<input type="checkbox"/>	
PART E- Requirements when minor is travelling unaccompanied	Tick the documents submitted	
Birth certificate of child showing parents' details in full Form 1229 completed by both parents A completed and signed undertaking (either from 1257 which can be obtained from: www.immi.gov.au) or a written declaration, preferably a	<input type="checkbox"/>	

certified permission letter is required if the minor is travelling: -alone -with a friend or group of friends -with "other" than the above		
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***** Only in compassionate and compelling cases the following items may be considered if full birth certificate is not available: baptismal certificate; hospital birth records. In all cases, these items must show parents' names. Receipt from the Department of Home Affairs is required as proof that the applicant has applied for a full birth certificate.**

**** If the minor is travelling with a family member who holds a valid visa, or is an ETA or e-Visitor eligible passport holder, a certified copy of their passport and visa is required.**

I hereby acknowledge that:

I have provided all mandatory documentation for a decision to be made on my minor's visa application.

or

I have not provided information requested on this checklist for my minor and am aware that a decision may be made based on the information I have provided.

I also acknowledge that where the Post requests submission of further supporting documentation, or I provide documents of my own accord, I am responsible for any courier and document handling charges.

Note: Form must be signed by parent(s) or guardian if applicant is under 18.

Name(s) and signature(s) of parent adoptive parent(s)/guardian and date

Visa Application Centre Use Only

Processing officer name: